

City of Preston  
 Regular City Council Meeting  
 August 12, 2024  
 Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.  
 The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Dylan Meyer, Matt Gerardy, Adam Reuter, Matt Petersen, Jason Thomson

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Police Chief, Chad Gruver.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by A. Reuter, seconded by D. Meyer. Motion carried.

CONSENT AGENDA: Motion to approve the consent agenda including minutes of last meeting, financial reports, payment approval of unpaid claims, utility reports, Building Permit- Jordan Ehlers and Class B Retail Native Wine License – Hartig Drug, seconded by JT Thomson. Motion carried.

Payee	Description	Amount
WELLMARK BLUE CROSS & BLUE SHIELD	AUG 2024 HEALTH INS.	16,592.30
CARDMEMBER SERVICE	PHOTO IDS FOR PD	23.13
IOWA LAW ENFORCEMENT ACAD	TRAINING GRUVER	25.00
	ADMIN TRAINING ON PATROL/BOBYCAM	
KELTEK INCORPORATED	SOFTWARE	122.00
LEXIPOL LLC	POLICY/PROCEDURE POLICE ONE ACADEMY	2,005.20
RIVER VALLEY ENERGY	937 GAL UNLEADED @ 2.967/GAL	8,084.15
AT&T MOBILITY	PD PHONES/HOT SPOTS	127.89
JACKSON CO. CLERK OF COURT	STODDARD TICKET	95.00
AMAZON CAPITAL SERVICES	HOLSTER ADAPTER	333.83
KRAKEN DESIGN	BUSINESS CARDS PD	197.49
BECKWITH COMMERCIAL ROOFING INC	ROOF REPAIR - FIRE STATION HALF DOWN	21,319.50
RIES PEST CONTROL	BI-MONTHLY RODENT - FIRE DEPT	187.25
OLY'S GARAGE	GAS/TIRE DISPOSAL	133.43
L & L OF STERLING, INC.	TRUCK 708 FUEL FILTER	88.49
MIDWEST WHEEL COMPANINES	2- AIR HORN	143.00
AT&T MOBILITY	CELL SERVICE - FD	201.58
KIRBY WATER CONDITIONING	SOLAR SALT/FIRE DEPT	78.00
USCELLULAR	FIRE CELL PHONE	28.98
UNIFORM DEN INC	UNIFORM ALTERATIONS - FIRE DEPT	41.18
JOHN DEERE FINANCIAL	BATTERY	688.58
PRESTON MUNICIPAL UTIL.	JULY 2024 UTILITY PMT	12,928.64
BADRICK'S SERVICE & SALES	PRESSURE WASHER/ REEL KIT	8,533.73
GERARDY OUTDOOR POWER	SPEED FEED HEAD 400 BULK	59.43
JACKSON COUNTY ENGINEER	BRIDGE PLANK	64.00
1ST AYD CORPORATION	TRAFFIC PAINT	414.78
ZARNOTH BRUSH WORKS INC.	GUTTER BROOM	209.35
IOWA ONE CALL	56 EMAILS	50.40
IOWA WORKFORCE DEVELOPMENT	2ND QTR UNEMPLOYMENT 2024	111.77
PRESTON MUNICIPAL UTIL.	JUNE 2024 UTILITY PMTS	347.97
PRESTON TELEPHONE COMPANY	JUNE 2024 PHONE SERVICE	80.46
BAKER & TAYLOR BOOKS	5 BOOKS	80.17
OVERDRIVE INC.	FY2025 BRIDGE E BOOKS	527.76

TASTE OF HOME BOOKS	BOOK	41.02
ACCESS SYSTEMS	COPIER	234.16
DIAMOND VOGEL PAINT CEDNTER	2 GAL PAINT PICNIC TABLES	118.48
MILES LUMBER AND HARDWARE	PAIN BRUSHES	126.29
KIEFFER, NANCY	REIM. SUPPLIES WESTSIDE PARK	77.56
AMERICAN LEGION POST 602	6 3X5 FLAGS	144.00
HINERICHSEN, ALEX	DOWNTOWN INCENTIVE GRANT	7,500.00
BOHLMANN INCORPORATED	NAME PLAQUE BENCHES MAIN STREET SQUARE	182.5
IOWA WORKFORCE DEVELOPMENT	CORRECTED AMT2ND QTR 2024	0.01
PRESTON TIMES	07/22/24 MTG MINS	419.97
NORTHLAND SECURITIES INC.	2024 AGENT FEE CD REPORTING	550.00
AMAZON CAPITAL SERVICES	LEXMARK TONER CARTRIDGE	299.76
DEPT OF THE TREASURY	PCOR TAX 2024	22.54
CLASEN, KENNY	CAP WATER LINE/DRAIN OLD CITY HALL	75.00
ERNST, RAY	HUMIDIFIER OLD CITY HALL	125.00
TOTAL COMFORT HEATING & COOLING	2 FILTERS	2,395.03
MAQUOKETA STATE BANK	JULY 2024 MAINT FEE	44.41
ACTION RADIO & COMMUNICATIONS LLC	RADIO P25 PORTABLE QTY 2	13,856.17
DINGES FIRE COMPANY	HOSES	3,535.93
EASTERN IA EXCAVATING & CONCRETE LLC	AMOS ST CONTRACT PAYMENT #1	126,183.52
ORIGIN DESIGN	AMOS STREET - FIELD SERVICES	29,294.50
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,288.64
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
MICROBAC LABORATORIES INC.	RADIUM, GROSS ALPHA	2,658.78
CARDMEMBER SERVICE	SHIPPED WATER SAMPLE SPEEDEE DELIVERY	65.93
HAWKINS INC	100 AZONE	556.43
PRESTON READY MIX CORP.	STREET PATCH MANOR	578.00
USA BLUE BOOK	LAB SUPPLIES	161.98
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES JUNE 2024	432.00
ACCESS SYSTEMS	SERVICE ON SHARP COPIER	150.00
MOREHEAD, TIMOTHY	CLOTHING ALLOWANCE BOOTS	140.00
TextMyGov	TEXT ALERT MGMT & SUPPORT	2,500.00
VC3 INC.	ITnBox SUPPORT	853.11
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GATOR GRAPHICS	5 TSHIRTS - TIM	62.50
NUTRIEN AG SOLUTONS	MAKAZE	240.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.40
PRESTON TELEPHONE COMPANY	JULY 2024 PHONE SERVICE	891.52
ASSOCIATED INSURANCE	87 FORD	544
WPPI	JULY 2024 POWER PURCHASE	61,434.68
CULLIGAN OF CLINTON	WATER COND.LIGHT PLANT	37.31
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	37.31
DIAL	RENEWAL ABOVE GROUND STRAGE TANK	20.00
GRUHN ELECTRIC ENTERPRISES	NEW SERVICE GARY ROLING	4,206.32
PRESTON GROCERY	DIST. WATER - LT. PLANT	5.16
EASTON VALLEY BOOSTER CLUB	HOLE SPONSOR-GOLF OUTING	100.00
RIEPE, ADAM	CENTRAL AIR REBATE	150.00

YADDOF, TOM & ROSE	CENTRAL AIR HEAT PUMP REBATE	500.00
CARDMEMBER SERVICE	IAMU GAS WORKSHOP	425.00
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN- ERIC	22.00
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	RANDOM - TRACEY	84.00
OLY'S GARAGE	GAS	98.82
CLAYTON ENERGY CORPORATION	JUNE 2024 COMMONDITY INV	827.51
CLAYTON ENERGY CORPORATION	JULY 2024 RESERVATION INV	6,886.35
PEFA INC.	JUNE 2024 COMM INV.	2,875.50
PEFA INC.	JULY 2024 PEFA COMM. INC.	2,674.22
ENERGY ECONOMICS INC.	4- 17 LB HIGH POT MAGNESIUM ANODE	499.40
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	47.25
MADISON NATIONAL LIFE INS CO INC	AUG 2024 LIFE INS.	412.76
IOWA MUN WORKERS COMP.	INSTALL 2 24-25	870.00
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	2,139.13
WASTE AUTHORITY OF JACKSON COUNTY	JULY 2024 TIPPING FEE	3,545.97
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - JULY 2024	307.80
IOWA ASSOC. OF MUN. UTIL.	ISEP JULY-SEPTEMBER TRAINING 2024	748.00
KUNDE EXCAVATING & QUARRY INC	REPLACE CULVERT BACK ALLEY/MERRILL ST	6,050.00
FELLER, TAYLA	UTILITY DEPOSIT REFUND	189.77
JOENS, ADAM	UTILITY DEPOSIT REFUND	89.45
SWARTS, VICTORIA	UTILITY DEPOSIT REFUND	175.30
		366,613.70

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	75,666.97
DEBT SERVICE FUND	0
ROAD USE TAX FUND	152,265.02
INSURANCE RESERVE	0
CUSTOMER DEPOSITS	454.52
WATER FUND	11,526.66
SEWER FUND	7,686.76
ELECTRIC FUND	85,816.60
GAS FUND	20,094.39
GARBAGE FUND	7052.78
STORM WATER FUND	6,050.84

JULY 2024 REVENUES

GENERAL FUND	116,535.79
ROAD USE TAX FUND	616,092.83
EMPLOYEE BENEFIT TAX	64,116.22
EMERGENCY	36,431.74
TIF	5,498.08
CUSTOMER DEPOSITS	27,420.38
DEBT SERVICE FUND	-37,087.86
WATER FUND	696,421.59
SEWER FUND	541,784.24
STORM WATER FUND	61,699.52
ELECTRIC FUND	736,846.81
GAS FUND	681,112.13

RESOLUTION 2024-5 Authorizing the transfer of funds from FitCore to Westside Park Improvement Fund. Decision to close out FitCore Fund at end of FY24 and transfer remaining balance into Westside Park fund to be used for fund raising through can donations to park improvements. The fund remains in the Equity account and opening balances go forward to the next year. The council would like to see the current park committees combined into an all-park committee and that no additional park projects begin until the Peppermint Park Equipment project is complete and closed out. Motion to approve resolution 2024-5 was made by M. Gerardy, seconded by A. Reuter. Motion carried.

DOWNTOWN INCENTIVE-KEN ANDERSON: An application for the façade grant program was submitted for the Anderson Pharmacy building to replace the store front windows. The application was reviewed by the Incentive committee and reported that the project falls within the program guidelines. The requested amount of \$5000 is the maximum grant award for the program and it meets the required match each grant dollar one to one. The committee recommendation was for full asking. Comments included it is good to see improvements made to the Downtown as what the program is intended. Motion was made by M. Petersen to approve Downtown Incentive Grant award for Ken Anderson for \$5000, seconded by D. Meyer. Motion carried.

EASTERN IOWA EXCAVATING CONTRACT PAYMENT NO. 1: Ganzer informed council that she confirmed that the storm water charges included in the 1<sup>st</sup> payment were eligible to pay out of Road Use as budgeted since it is part of the street reconstruction project and recommended full payment paid with Road Use funds. Comments included that response from neighbors were that the crew was pleasant to work with and the project is making good progress and people were adjusting. The council would like to address other paving needs while the paving crew was here if time allowed. A motion to approve contract payment no. 1 in the amount of 126,183.52 by D. Meyer, seconded by M. Petersen. Motion carried.

28E AGREEMENT WITH CITY OF MILES: Chief Gruver reported that the City of Miles approved re-establishing the contract with the Preston Police Department and elected to enter a 28E Agreement. The agreement was reviewed by both City Attorneys and agreed to the service fees presented. The 30-day waiting period to terminate Miles's contract with the Sheriff Department would result in Preston providing service beginning on September 8, 2024. Fees for the 1<sup>st</sup> year will be \$2540.00 monthly plus a 10% administration fee of \$3,048.00 payable at the end of the contract year. This is a 4-year contract with a 5% increase each year. The contract includes 40 hours per month coverage. A motion to approve the 28E Agreement was made by M. Petersen, seconded by D. Meyer. Motion carried.

JACKSON COUNTY SHERIFF'S K-9 PROGRAM: Ganzer explained that the city received a letter requesting a donation towards the County's K-9 program. She reviewed past contributions towards the program in 2018 and 2021. The council agreed that the K-9 program benefited the entire county. Ganzer recommended contributions to be made from each of the utility's contribution line items as had been done in the past. A motion was made by D. Meyer to donate \$500 to the County's K-9 program, seconded by M. Gerardy. Motion carried.

FIRE HYDRANT REPAIRS: Water Superintendent, Tim Morehead reported to staff that during hydrant flow testing, it was found that the seating was stuck, and the lower system was rusted out on the fire hydrant on Stephens and Farley Street and has been taken out of service, as it needs to be repaired or replaced. DSG provided costs to repair for 2294.00 and the cost for new is 3825.00. DSG agreed to come and assist in repairs at no charge. Comment was as long as the repairs are just as good, and he was confident that it would be ok to go ahead with repair. M. Petersen made a motion to approve the repairs unless it ends up being not feasible upon Tim's recommendation. Motion was seconded by JT Thomson. Motion carried.

CATALYST BUILDING GRANT DEVELOPMENT AGREEMENT: Ganzer explained that the agreement was part of the Grant process and to inform the council of the program obligations and scope of work. The City's financial commitment is the \$20,000 award through the Downtown Incentive Grant that was approved previously contingent on the Catalyst grant award. A motion was made by D. Meyer to approve the Catalyst Development Agreement, seconded by A. Reuter. Motion carried.

#### OTHER BUSINESS:

AMOS STREET – previously discussed.

ORDINANCE ENFORCEMENT UPDATE: Chief Gruver commented that he has complaints about houses in town that are abandoned and in disrepair and would like to get the City Attorney involved and send letters to the property owners. Thomson commented that he spoke to the building code enforcement officer in Maquoketa who outlined the procedures needed to adopt the State property maintenance code plus additional procedures that would need to be implemented. The council would like to start by sending letters and to document its attempts to address the properties, send copy of the letter to City attorney for review.

LIBRARY A/C REPAIRS: One of the compressors on the A/C unit located on the roof needs to be replaced. Total Comfort provided an estimate of 6726.60. Due to the age of the heating and air conditioning unit and the likelihood of it needing to also be replaced as a whole unit, he also provided a quote on full replacement of 20,775.00. Just replacing one compressor at this time would be a temporary fix. Ganzer noted that funding could be secured through the library's building trust account and funds set aside at the Community Foundation. The library board will be addressing the options. The council is in support of the full unit replacement.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. The motion to adjourn was made by M. Petersen, seconded by A. Reuter. Motion carried. The meeting was adjourned at 7:06pm.



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Tyler Sieverding, Mayor

ATTEST:



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Sheryl Ganzer, City Administrator/Clerk